

Offender Name: _____

Location: _____

STONE COUNTY REGIONAL CORRECTIONAL FACILITY
1420 Industrial Park Road
Wiggins, MS 39577
Telephone: (601) 928-7042
Fax: (601) 928-6455

APPLICATION TO VISIT AN OFFENDER

Return completed forms and documents to:

**STONE COUNTY REGIONAL CORRECTIONAL FACILITY
1420 INDUSTRIAL PARK ROAD
WIGGINS, MS 39577**

ALL applications must include the following:

Offender's Name and M.D.O.C. Number
Applicant's Name, Social Security Number, and Driver's License Information
(Do not forget to sign Page 2 of the application)

PLEASE READ AND ANSWER ALL QUESTIONS CAREFULLY!

PLEASE PRINT ALL INFORMATION LEGIBLY

Any application that is incomplete or cannot be read **WILL** be denied.

***Notification of your approval status will be sent by the Visitation Department to the **OFFENDER** you wish to visit. It is the responsibility of **that** person to notify you that you have been APPROVED or DENIED visitation privileges.

NOTE: No visits will be granted thirty (30) minutes prior to the end of any zone's visitation.

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SCRCF Visitation Rules and Regulations

TAKING PROHIBITED ITEMS INTO PRISON

A person, not authorized by law, who brings into the Stone County Regional Correctional Facility visitation / multipurpose room the following prohibited items is subject to arrest and criminal prosecution. You and your vehicle are subject to search at any time. The following is a list of items prohibited by Stone County Regional Correctional Facility.

PROHIBITED ITEMS

1. Narcotics/dangerous drugs, such as methedrine (speed), PCP, STP, codeine, morphine, opium, or any other drug or derivatives. **This includes the SCRCF facility grounds and the parking lot of the facility.**
2. Any kind of paper money such as currency (foreign or domestic), traveler's checks, money orders or bank checks.
3. Alcoholic beverages such as whiskey, wine, beer, or any other type of intoxicant, to include tobacco products are **not allowed on the SCRCF facility grounds or the parking lot at any time.**
4. **Prescription Drugs:** All prescription drugs must be contained in a prescription bottle that is properly labeled bearing the name of the person in possession of that item. Only the necessary dosage for the length of your visit will be allowed. All other items are prohibited.
5. **Any toys that can be misidentified as a weapon.** Any article whose possession would endanger the safety, security or preservation of the order in the Institution or of any person therein.
6. **No beepers, pagers, cellular phones or any type of telecommunications devices.** These items must be secured in your vehicle while on SCRCF grounds. They will not allowed inside the facility.
7. **No food items of any kind will be allowed into the SCRCF facility.**
8. Any other items declared by MDOC as contraband.

ALLOWABLE ITEMS

The following items are the **ONLY** items allowed to be brought into the Stone County Regional Correctional Facility: twenty dollars (\$20) in change (must be in a clear plastic bag), one (1) clear plastic diaper bag, four (4) diapers, two (2) clear baby bottles of formula, one (1) change of baby clothes, one (1) pacifier, diaper wipes in a zip lock bag and any necessary medication for the infant. **Personal picture I.D. will be required. All items brought in will be searched. SCRCF will not hold ANY allowable/non-allowable items for visitors. The Stone County Regional Correctional Facility is not responsible for lost or stolen items.**

RULES OF CONDUCT

PHYSICAL CONTACT:

Acceptable behavior

- A *brief* kiss and embrace upon entry and exit
- Holding hands is permitted (Hands should remain in view)
- Walking or sitting with arms around the shoulder or waist (non-sexual)
- Hands resting on any part of the body that is **NOT** considered sexual

Forbidden behavior

- Hands on or fondling areas considered sexual
- Prolonged body kissing or body embracing
- Lip kissing except for the beginning or end of the visit
- Sitting in such a manner to expose to view areas of the body considered sexual
- **NO** sitting in the laps (does not apply to children under the age of 10)

Offenders and visitors are prohibited from giving, trading, selling or receiving anything to, or from each other, other offenders, or visitors.

Visitors will converse with offenders in a normal tone of voice. (Loud talking, laughing, yelling or arguing may result in the termination of visit)

Any visitor or offender who becomes disruptive or disrespectful to staff will be reported and will be subject to having their visit terminated.

Children will be the responsibility of the parent and/or adult. They will be supervised at all times. Failure to control your children and monitor their activities may result in your visit being terminated.

DRESS CODE

The SCRCF Dress Code will be strictly enforced at all times during visitation (the facility's controlling authority or designee must approve any exceptions). **Violation of the dress code may result in the visit being terminated and/or future suspension. ANY OF THE BELOW MENTIONED UNAUTHORIZED ITEMS MAY BE RETURNED TO YOUR VEHICLE PRIOR TO BEING SEARCHED.**

- No pants pulled down below the hip. Pants **must** be worn around the waist.
- Shirts with sleeves **must** be worn. No tank tops, sleeveless tops or midriff exposing tops.
- No shorts above the knee. No cut-offs, jogging shorts or biking shorts.
- Shoes **must** be worn. Open toed shoes are permitted. No flip-flops that resemble MDOC issued shower shoes will be permitted.
- Underwear and bra **must** be worn.
- Jackets and sweaters are permitted.
- No outward signs of gang participation are permitted.
- No jewelry other than a wedding ring, religious medallion, or medical alert bracelet is permitted.
- Hats, caps, bandanas, and sunglasses are not permitted.
- No jeans with holes in them or that are dirty and unclean will be permitted.

DRESS CODE (Continued)

- Slits on skirts and dresses **will not** extend above the knee when seated.
- No sheer or see-through clothing is allowed.
- No leggings are to be worn as an outer garment. (Basically, nothing tight can be worn.)

ADDITIONAL VISITATION INFORMATION

ALL visitors fourteen (14) years of age or older **must** have a valid picture ID. Acceptable picture IDs are: Driver's License, Military ID, School ID with picture and birthdate displayed or card, or a state issued ID card. **ALL** visitors under that age of fourteen (14) must present a **valid State Birth Certificate** presented by an accompanying adult at check-in. **ALL** children under the age of eighteen (18) must be supervised by a visiting adult or your visit will be cancelled. All visitors will comply with the Dress Code and Rules of Conduct at all times or your visit will be cancelled. **At no time** will any photographic or video equipment be brought onto prison grounds. Neither is there to be **any** type of recording devices allowed into Stone County Regional Correctional Facility.

Special visits are limited to emergency situations and then only from immediate family members. All county and federal inmates that are approved for a special visit will have a non-contact visit for a total of fifteen (15) minutes. Requests must be sent through the Chief of Security's office for final approval by the Warden. If the visit is denied, you will be notified

Individuals who are convicted felons will be prohibited from visiting offenders **except** in those cases where immediate family member relationships are established. In such cases, the Facility Warden or higher may grant permission in writing. **THIS WRITTEN AUTHORIZATION MUST BE SHOWN AT EACH VISIT.**

DISCLAIMER: What constitutes a violation of the SCRCF Visitation Rules of Conduct and/or Dress Code is at the discretion of SCRCF Visitation Staff. Violations of **ANY** of the preceding rules and regulations may result in your visit being terminated and your visitation privileges being revoked.

STONE COUNTY REGIONAL CORRECTIONAL FACILITY

VISITATION SCHEDULE

A – Zone	First Saturday / Third Sunday	12:30pm – 3:30pm
B – Zone	First Sunday / Third Saturday	12:30pm – 3:30pm
C – Zone	First Sunday / Third Saturday	8:00am – 11:00am
D – Zone	First Saturday / Third Sunday	8:00am – 11:00am
E – Zone	Second Sunday / Fourth Saturday	12:30pm – 3:30pm
A Custody	Second Saturday Fourth Sunday	4:00pm – 7:00pm 12:30pm – 3:30pm
I – Zone	Second Saturday	12:30pm – 1:00pm, 1:30pm – 2:00pm, 2:30pm – 3:00pm
J – Zone	Second Saturday	8:00am – 8:30am, 9:00am – 9:30am, 10:00am – 10:30am
L – Zone	Fourth Sunday	8:00am – 8:30am, 9:00am – 9:30am, 10:00am – 10:30am
M – Zone	Fourth Saturday	8:00am – 8:30am, 9:00am – 9:30am, 10:00am – 10:30am
Females	Second Sunday	4:30pm – 5:00pm

I, J, L, M Zones and Females – You only get one (1) visit on your visitation day!

J/C (K – Zone)	First Saturday	4:00pm – 7:00pm
	Second Sunday	8:00am – 11:00am
	Third Saturday	4:00pm – 7:00pm
	Fourth Saturday	4:00pm – 7:00pm

THERE WILL BE NO VISITATION ON ANY FIFTH SATURDAY OR FIFTH SUNDAY.

ONLY **SIX** (6) VISITORS WILL BE ALLOWED PER INMATE DURING EACH VISITATION.

All visitors **MUST** be on offender's approved visitor list or they will be refused. There will be **NO EXCEPTIONS** to this policy unless already approved through the Visitation Department or a higher authority.

There will be **NO** new visitor's allowed in to visit during the last 30 minutes of any visitation period. (Example: A period ending at 11:00am; no new visitor will be allowed if they arrive after 10:30am)

Joint State/County inmates (K – Zone) will not visit with any state zones. Stateside A Custody will not visit with Joint State/County.

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IMPORTANT GENERAL INFORMATION

TO PUT MONEY ON AN OFFENDER'S ACCOUNT

As of January 1, 2013 no more money orders will be accepted at the facility for inmate accounts. This means that we will not take them by mail or in person from anyone. The only way funds will be posted to inmate accounts will be through one of the following methods. **NO OTHER MEANS OF POSTING FUNDS TO INMATE ACCOUNTS WILL BE ACCEPTED.**

1. There is a kiosk located in the Correctional Facility lobby that can be accessed during normal business hours or during visitation hours. This kiosk cannot be accessed outside of normal business hours or on holidays.
2. Anyone with internet access can go online to MyCarePack.com and deposit money through this website.
3. Call (866) 394-0490.

Deposits made through these methods post to an inmates account within minutes. These transactions are always safe and secure. All transaction systems are fully PCI Compliant for privacy and data security.

OFFENDER TELEPHONE ACCOUNTS

CityTeleCoin provides offender telephone, text messaging and video-call service for this facility.

To establish and/or add money to your telephone account:

1. Go online to citytelecoin.com, or
2. Call (318) 746-1114

Once your account is set up you can also:

1. Go to your cell phone's app store and download the CityTeleCoin app.
2. Use the CityTeleCoin Kiosk located in the SCRCF lobby.

APPLICATION TO VISIT AN OFFENDER
Please PRINT ALL Information

OFFENDER: _____ MDOC#: _____

***VISITOR'S INFORMATION: **APPLICATION MUST BE FILLED OUT BY THE ADULT THAT IS VISITING THE OFFENDER!**

NAME OF ADULT VISITING: _____ SSN#: _____

DRIVER'S LICENSE#: _____ EXPIRATION DATE: _____ STATE: _____

DATE OF BIRTH: _____ PLACE OF BIRTH: _____ SEX: _____ RACE: _____

STREET ADDRESS: _____

CITY, STATE & ZIP CODE: _____ TELEPHONE #: () _____

THE ABOVE NAMED OFFENDER HAS REQUESTED YOU AS A POSSIBLE ADDITION TO HIS/HER VISITATION LIST. WITH THE HOPE THAT THIS WILL AID IN RE-ESTABLISHING THIS MAN/WOMAN TO SOCIETY, WILL YOU PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. What is **your** relationship to the offender? _____ What is your age? _____
2. If female and have been married, please state maiden name: _____
3. If you have children by this offender, please state their full name and ages: NOTE: All adult visitors must be over the age of eighteen (18) to visit an offender, unless accompanied by a parent/guardian, or there is a Letter of Permission on file with the Administration Office. Also **ANYONE** age fourteen (14) years of age or older must have a valid picture ID card with birthdate displayed at each visit. ALL VISITORS UNDER THE AGE OF 14 MUST PRESENT A **VALID BIRTH CERTIFICATE** BEFORE VISITATION WILL BE GRANTED PER MDOC POLICY.

LIST BELOW CHILDREN UNDER THE AGE OF 18 THAT WILL BE VISITING WITH A PARENT/GUARDIAN:

_____	AGE: _____	_____	AGE: _____
_____	AGE: _____	_____	AGE: _____
_____	AGE: _____	_____	AGE: _____

4. Have you ever been arrested? Yes* () No (). **IF YES**, what crime(s) were you charged with and where: (List **ALL** arrests! Use an extra sheet of paper if needed) _____
5. Have you ever been convicted of a crime? Yes () No (). **IF YES**, was the crime a **Misdemeanor** or **Felony**? (Circle One)
6. Are you or have you ever been on probation or parole? Yes () No () **IF YES**, give dates: From _____ to _____
7. Height: _____ Weight: _____ Eye Color: _____ Hair Color: _____
8. Do you have any distinguishing marks, scars, tattoos or other? Yes () No () **IF YES**, please specify type and their location(s): _____
9. Have you ever been confined to a Correctional Facility? Yes () No (). **IF YES**, give Name, DOC#, Location, date of conviction and case#: _____
10. Are you related to any other Offender in this or any Correctional Facility? Yes () No (). **IF YES**, give Name, MDOC#, Location and Relationship: _____
11. Are you presently visiting any other Offender at this or any Correctional Facility in Mississippi? Yes () No (). **IF YES**, give Name, MDOC#, Location and Relationship: _____
12. Have you ever been employed by the Mississippi Department of Corrections? Yes () No (). **IF YES**,
When: _____ Where: _____ Position: _____
13. If convicted of a **felony**, or **currently on probation** you **MUST** notify the SCRCF Visitation Office upon submission of this form.

Failure to provide complete information will delay approval.

Failure to answer all questions, failing to sign Page 2 of this form and/or providing false information **WILL RESULT IN AUTOMATIC DISAPPROVAL.**

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RETURN COMPLETED FORM AND ANY SUPPORTING DOCUMENTS TO:

Stone County Regional Correctional Facility
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Wiggins, MS 39577

Applications are accepted by the following three (3) methods:

1. Postal Mail to the address above
2. Fax to (601) 928-6455
3. Drop-off at the facility during normal business hours

ACKNOWLEDGEMENT

I do hereby attest that the answers to the questions on this application are true and correct. I agree to abide by all Stone County Regional Correctional Facility Visitation Rules and Regulations, and I agree that Stone County Regional Correctional Facility is not responsible for any injuries while I am on the Institution property.

In addition, I understand that my background will be checked to insure that I AM NOT out on felony bond, on felony probation/parole, or have a felony conviction. I further understand that providing incomplete and/or false information will result in my application being disapproved.

I have read the above notice and am fully aware that the presence of any prohibited items in my vehicle or on my person while on the grounds of Stone County Regional Correctional Facility will result in my arrest and prosecution.

I am also aware that my vehicle, personal property and person are subject to search while on institution property.

I understand that all visits at this facility are monitored and videotaped.

Signature of Visitor: _____ Date: _____
(Must be original signature of visitor)

Date of Birth: _____ Social Security #: _____